

BOARD OF DIRECTORS MEETING MINUTES

Date:	Monday, June 20, 2022	Time: 5:30pm	
Location:	Harbourview Room, Delta Kingston – 1 Johnson St, Kingston, ON K7L 5H7		
Invited:	Gillian Watters, Chair Councillor Oosterhof Yafan Huang	Councillor Hill Anne Vivian-Scott Lanie Hurdle (ex officio)	Councillor McLaren Shan Jhamandas
Staff:	Donna Gillespie Abdul Razak Jendi	Kirk Smallridge	Shelley Hirstwood
Guest:	Craig Desjardins	Brandon Forrest	
Regrets:	Mayor Paterson Patrick Egbunonu	Peng-Sang Cau Wanda Costen	Cathy Campbell-Wilson Megan Knott (ex officio)

Our Vision: An innovative city where private and public enterprises thrive, individuals and entrepreneurs grow, and a diversity of people want to visit, live, work and do business.

1. Call to Order

- The meeting was called to order by Chair, Gillian Watters, at 5:31pm.
- Donna Gillespie and the Board of Directors congratulated Kirk Smallridge for five years of service with the Kingston Economic Development Corporation.

2. Land Acknowledgment Statement

Kingston Economic Development Corporation acknowledges that we are situated on the traditional homeland of the Anishinaabe, Haudenosaunee and the Huron-Wendat and thank these nations for their care and stewardship over this shared land. Kingston Economic Development Corporation is committed to improving and strengthening relationships with Indigenous peoples and all residents to pursue a united path of reconciliation and economic prosperity.

3. Disclosure of Conflict of Interest

- None

4. Consent Agenda

All items listed on the Consent Agenda shall be the subject of one motion. Any member may ask for an item(s) to be separated from that motion to be dealt with separately.

- I. *Approval of Agenda*
- II. *Approval of the April 25, 2022 Board of Directors Meeting Minutes*
- III. *Approval of the March 24, 2022 Finance & Audit Committee Meeting Minutes*
- IV. *Approval of the May 26, 2022 Finance & Audit Committee Meeting Minutes*
- V. *Tourism Kingston May 2022 Report*
- VI. *City of Kingston Population & Housing Report*

Our Mission

Provide dynamic and collaborative leadership by leveraging Kingston's unique assets to create jobs and investment in order to sustain, grow and transform Kingston's economy to meet the needs of the 21st century. We aim to be one of Canada's leading economies.

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Motion to accept the consent agenda.

Mover: Anne Vivian-Scott

Seconder: Councillor Wayne Hill

Carried.

5. Business Arising from Items in the Consent Agenda

- None

6. CEO Report

- Donna Gillespie provided an update on the corporate activities over May and June outlined in the CEO Report. The Board of Directors inquired about Canada Royal Milk's (CRM) production timelines. Donna noted that CRM is currently producing powdered milk products but is not currently producing infant formula.

7. New Business

Presentation: Shelley Hirstwood & Abdul Jendi – Advancing Clean Tech Ecosystem

- Shelley & Abdul provided an overview of the cleantech energy ecosystem in Kingston and explained various initiatives, partnerships and opportunities being explored by the Corporation. It was noted that Kingston possesses many competitive advantages that can position Kingston as a global leader for clean technologies.
- The Board discussed workforce, training and education requirements to support the expansion of the EV sector in the region. It was noted that many of the jobs would require reskilling and or micro-credentialling.
- The Board of Directors discussed Kingston's competitive advantages in the EV sector and inquired if there were any labs in the area that could support the commercialization of start-up technologies. It was noted that companies require a sense of community to help retain talent in the community and it is difficult to retain larger companies when the young talent is not staying in the Kingston region.
- The Board of Directors noted the importance of showcasing successful business stories in the region relating to the EV sector, as well as establishing partnerships with local labs for start-ups to test and commercialize their technologies, to help establish tangible reasons for relocation. The Board discussed highlighting successful businesses that have relocated or expanded in the community to identify and focus on any similarities and patterns among newly located businesses.

8. Ongoing Business

- A long-range strategic planning committee was being explored to support research and future trends impacting the economy.
- The Board of Directors will continue to meet according to the 2022 meeting schedule but would transition to holding six meetings in 2023. The off months will be used for Board development & training opportunities and allow for more fulsome discussions.

9. In Camera

- **Motion to "Enter in-camera;"** Moved by Anne Vivian-Scott. Seconded by Councillor McLaren. Carried. 6:33pm
 1. Presentation: Craig Desjardins & Brandon Forrest – Creating a Kingston Chemtech RXN Hub
 2. Mid-year Investment Opportunity Review: Shelley Hirstwood

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- **Motion to “Exit in-camera;”** Moved by Councillor Hill. Seconded by Yafan Huang.
Carried. 7:59pm

10. Date of Next Meetings

- I. Monday, September 26, 2022 – Board of Directors Board Meeting – 5:30-8:00pm – Delta Waterfront Hotel, Harbourview Room
- II. Thursday, July 21, 2022 – Finance & Audit Committee Meeting - Zoom

11. Adjournment

Motion to adjourn the meeting

Mover: Councillor Oosterhof.

Carried. 8:07pm

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