

# KINGSTON

— Economic Development —

## BOARD OF DIRECTORS ALL-MEMBERS MEETING MINUTES

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<b>Date:</b>	Monday, December 18, 2023	<b>Time:</b>	4:00pm
<b>Location:</b>	Kingston Economic Development Boardroom, 420-366 King Street East, Kingston		
<b>Attended:</b>	Anne Vivian-Scott, Chair Shan Jhamandas Sanjay Jain	Peng-Sang Cau Yafan Huang Mayor Paterson	Councillor Glenn Patrick Egbunonu Councillor Cinanni
<b>Staff:</b>	Donna Gillespie	Nour Mazloum	Abby Fitzhugh
<b>Regrets:</b>	Cathy Campbell-Wilson Councillor Oosterhof Lanie Hurdle (ex officio)	Wanda Costen Megan Knott	Councillor Hassan Gillian Waters

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**Our Vision:** *An innovative city where private and public enterprises thrive, individuals and entrepreneurs grow, and a diversity of people want to visit, live, work and do business.*

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### 1. Call to Order

- I. The Board of Directors All-Members Meeting was called to order by Chair, Anne Vivian-Scott at 4:08 pm.

### 2. Land Acknowledgment Statement

*Kingston Economic Development Corporation acknowledges that we are situated on the traditional homeland of the Anishinaabe, Haudenosaunee and the Huron-Wendat and thank these nations for their care and stewardship over this shared land. Kingston Economic Development Corporation is committed to improving and strengthening relationships with Indigenous peoples and all residents to pursue a united path of reconciliation and economic prosperity.*

### 3. Disclosure of Conflict of Interest

- I. None.

### 4. Approval of Agenda

**Motion to “Approve Agenda”**

*Moved by Peng-Sang Cau. Seconded by Councillor Conny Glenn. Carried.*

### Our Mission

*Provide dynamic and collaborative leadership by leveraging Kingston's unique assets to create jobs and investment in order to sustain, grow and transform Kingston's economy to meet the needs of the 21st century. We aim to be one of Canada's leading economies.*

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### 5. Approval of the April 24, 2023 Board of Directors Annual General Meeting Minutes

**Motion to “Approve April 24, 2023 Board of Directors AGM Minutes”**

*Moved by Sanjay Jain. Seconded by Peng-Sang Cau. Carried.*

### 6. Ratification of the acceptance of membership and the re-appointment of Directors effective January 1, 2024, accept as members of the Corporation and appoint as Directors:

*Anne Vivan-Scott for a three-year term ending on December 31, 2026.*

*Cathy Campbell-Wilson for a three-year term ending on December 31, 2026.*

**Motion to “Accept re-appointment of at-large Directors”**

*Moved by Peng-Sang Cau. Seconded by Mayor Paterson. Carried.*

### 7. Ratification of the acceptance of membership and the appointment and re-appointment of Municipal Board Directors

*Effective as of December 18, 2023, accept as members of the corporation and appoint as directors:*

*Mayor Paterson for one-year term ending December 31, 2024;*

*Councillor Glenn for one-year term ending December 31, 2024;*

*Councillor Oosterhof for one-year term ending December 31, 2024;*

*Councillor Cinanni for one-year term ending December 31, 2024.*

**Motion to “Accept the appointment of the 2024 Municipal Directors”**

*Moved by Sanjay Jain. Seconded by Patrick Egbunonu. Carried.*

### 8. Ratification of the actions of the Board and Officers of the Corporation for 2023

**Motion to “Ratify the actions of the Board and Officers of the Corporation for 2023”**

*Moved by Shan Jhamandas. Seconded by Sanjay Jain. Carried.*

### 9. Dissolution of the Membership of the following Municipal Director effective November 30, 2023

- Councillor Jimmy Hassan

**Motion to “Dissolve the membership of Councillor Hassan effective December 18, 2023”**

*Moved by Peng-Sang Cau. Seconded by Sanjay Jain. Carried.*

### 10. Motion to thank Gillian Watters and Councillor Hassan for their service and dedication as Directors to the Kingston Economic Development Corporation

- Donna spoke of her gratitude for Gillian Waters during her time sitting with the Kingston Economic Development Board of Directors. Gillian’s role was described as a “tremendous”. Donna recognized Gillian as a valued partner of the Canada Digital Adoption Program and overall asset to the board.

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- Anne also shared her thanks to Gillian Waters and Jimmy Hassan.

**Motion to** “Thank Gillian Watters and Councillor Hassan for their service on the Kingston Economic Development Board of Directors”

Moved by Mayor Paterson. Seconded by Councillor Conny Glenn. Carried.

### 11. Election of Officers

Proposed Slate of Executive Positions from HR/Nominations Committee:

- Chair – Anne Vivian-Scott
- Vice-Chair(s) – Cathy Campbell-Wilson
- Treasurer – Peng-Sang Cau
- Secretary – Shan Jhamandas

Call for nominations from floor.

I. None

**Motion to** “Elect as officers to the Kingston Economic Development Board of Directors”

Moved by Yafan Huang. Seconded by Patrick Egbunonu. Carried.

### 12. 2024 Committee Appointment

Proposed Slate from HR/Nominations Committee:

- Finance & Audit Committee  
Peng-Sang Cau  
Shan Jhamandas  
Sanjay Jain  
Patrick Egbunonu  
Councillor Glenn  
Councillor Cinanni
- Human Resources & Nominations Committee  
Anne Vivian-Scott  
Cathy Campbell-Wilson  
Peng-Sang Cau  
Shan Jhamandas  
Councillor Oosterhof  
Councillor Glenn

Call for nominations from floor.

I. None

**Motion to** “Confirm the appointment of the 2024 Board of Directors Committees”

Moved by Councillor Vincent Cinanni. Seconded by Mayor Paterson. Carried.

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### 13. In Camera (if needed)

I. None

### 14. Date of Next Meetings

Monday, April 22, 2024 – Annual General Meeting

### 15. Adjournment

***Motion to “Adjourn”***

*Moved by Peng-Sang Cau. Carried.*

*Meeting adjourned at 4:22 pm*

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