

1 Applicant Information

Company

Company Name

Brief Description of Company – max. 500 characters

Business Number

Primary Address

Website – if available

Contact Person

Name – first and last

Phone

Position

Email

2 Business Eligibility Confirmation

We are a Canadian incorporated company.

Our operations are primarily based in Eastern Ontario or we are establishing a location there.

We have or will be establishing a presence in Eastern Ontario.

We are in the life sciences sector.

We can provide a 50% matching contribution (cash and/or in-kind).



Project Overview

Project Title

Project Description – max. 5,000 characters

Please provide a description of the project, including the key project components, project partners and outcomes, including the number of new hires, etc.

Objective – max. 3,000 characters
Please describe the key objectives of the project.

Total Project Budget

Helix Funding Requested – max. \$100,000

Matching Contribution Total – 50% of total project cost

Cash Contribution

In-Kind Contribution

Timeline

Start Date **End Date**



Project Details

Technology Readiness Level (TRL) Advancement – max. 5,000 characters

Please explain the current TRL of the project and the advancement that will be made as a result of this program.

Commercialization Potential – *max. 5,000 characters*

Please explain the pathway to commercialization including key milestones and timelines.

Economic Benefits – max. 5,000 characters

Please explain the economic impact of the project (e.g., job creation, innovation, diversification).

**Expected Impact on Eastern Ontario
& Ontario's Life Science Ecosystem** – max. 5,000 characters
*Please explain in detail the significance, need for, and impact of this project
on both Ontario's and Eastern Ontario's ecosystems.*

Roles & Responsibilities of Project Team & Partners – max. 5,000 characters

Please describe the roles and responsibilities of all personnel involved in the project, including the expected roles and responsibilities of the project partner(s).

Capacity to Complete the Project – max. 5,000 characters

Please describe the company's current capacity, such as personnel, financial structure, organization structure, assets/equipment, etc., that will support the successful implementation of the project.

5 Partner Institutions & Collaborators

Partner Institution(s) from the Validation Network

Business Services	
Dunin-Deshpande Queen's Innovation Centre (DDQIC)	Launch Lab
Kingston Economic Development Corporation	Queen's University, VP Research
Scientific Supports	
Centre for Advanced Computing (CAC)	Queen's Discovery Labs (QDL)
Kingston Health Sciences Centre Research Institute (KHSCRI)	Queen's Laboratory for Molecular Pathology (QLMP)
Limestone Clinical Trials Unit	Queen's University, Animal Care Services
mb prototyping Ltd.	Queen's University, Chemical Engineering Analytical Facility (ChEAF)
Providence Care Hospital (PCH) Wet Lab	Queen's University, Department of Biology
Pure Ingenuity Inc.	Queen's University, Department of Chemistry
Queen's CardioPulmonary Unit (QCPU)	

Types of Collaboration

Clinical Trials and Testing	Prototyping and Manufacturing Design
Specialized Equipment and Expertise	Other, please specify:
Business Support Services	

Description of Collaboration & Roles – *max. 5,000 characters*

Describe in detail the nature of collaboration with the Validation Network Partner(s) and their contribution to the project, including personnel, services, consultations, and/or equipment and materials.

6 Budget & Financial Plan

Detailed Budget & Financial Breakdown

Category	Amount
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Personnel Costs

Equipment & Materials

**Services/
Consultations**

Other, please specify:

Total Project Cost

Breakdown of Funds

Fund Source	Amount
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Helix Funding Requested

max 50% of project cost up to \$100K

Matching Funds

**Cash
Contributions**

**In-Kind
Contributions**

Total Project Cost

7 Mandatory Document Checklist

Business Plan or Executive Summary

**Letters of Support from Partner Institutions
confirming they can do the work requested
as part of the project**

Proof of Matching Contribution

(e.g., financial statements, commitment letters)

**Quotes from Validation Network
partner institution(s)**

Any Other Relevant Supporting Documents

8 Declaration & Signature

I hereby declare that the information provided in this application is true and accurate to the best of my knowledge. I understand that any misrepresentation may result in disqualification from the funding program.

Please visit the Helix Funding website for instructions on how to submit the application and supporting documents.

investkingston.ca/helix

Name

Position

Signature

Date