

KINGSTON

— Economic Development —

BOARD OF DIRECTORS ALL MEMBERS MEETING MINUTES

Date:	Monday, December 15, 2025	Time: 5:00 pm	
Location:	The Belvedere, 141 King St E, Kingston, ON K7L 2Z9		
Attended:	Cathy Campbell-Wilson Sanjay Jain Eric Davies Councillor Glenn	Anne Vivian-Scott Shan Jhamandas Councillor Oosterhof Councillor Chaves	Peng-Sang Cau Jeffrey Downey Councillor Cinanni
Staff:	Donna Gillespie	Abby Fitzhugh	
Regrets:	Mayor Paterson Lanie Hurdle	Patrick Egbunonu Megan Knott	Councillor Ridge

1. Call to Order

The Board of Directors All Members meeting was called to order by Chair, Cathy Campbell-Wilson at 5:04 pm.

2. Land Acknowledgment Statement

Kingston Economic Development Corporation acknowledges that we are situated on the traditional homeland of the Anishinaabe, Haudenosaunee and the Huron-Wendat and thank these nations for their care and stewardship over this shared land. Kingston Economic Development Corporation is committed to improving and strengthening relationships with Indigenous peoples and all residents to pursue a united path of reconciliation and economic prosperity.

3. Disclosure of Conflict of Interest

- None.

4. Approval of Agenda

Motion to “Approve Agenda”;

Moved by Peng-Sang Cau.

Seconded by Sanjay Jain. Carried.

5. Approval of the April 28, 2025 Board of Directors Annual General Meeting Minutes

Motion to “Approve the minutes of the April 28, 2025 Board of Directors Annual General Meeting”;

Moved by Anne Vivian-Scott.

Seconded by Sanjay Jain. Carried.

6. Appointment of the 2025 Auditors

Motion to “Recommend Appointment of KPMG as Corporate auditors for 2025”;

Moved by Councillor Cinanni.

Seconded by Peng-Sang Cau. Carried.

Our Mission

Provide dynamic and collaborative leadership by leveraging Kingston's unique assets to create jobs and investment in order to sustain, grow and transform Kingston's economy to meet the needs of the 21st century. We aim to be one of Canada's leading economies.

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7. Ratification of the acceptance of membership and re-appointment of Director effective January 1, 2026, accept as member of the Corporation and appoint as Director:

- Sanjay Jain for a three-year term ending December 31, 2028;

Motion to “Accept the re-appointment of at-large Directors.”;

Moved by Peng-Sang Cau.

Seconded by Jeffrey Downey. Carried.

8. Ratification of the acceptance of membership and the appointment and re-appointment of Municipal Board Directors

Effective as of December 15, 2025, accept as members of the corporation and appoint as directors:

- Mayor Paterson for one-year term ending December 31, 2026;
- Councillor Paul Chaves term ending December 31, 2026;
- Councillor Conny Glenn term ending December 31, 2026;
- Councillor Gary Oosterhof term ending December 31, 2026

Motion to “Accept the appointment of the 2026 Municipal Directors.”;

Moved by Sanjay Jain.

Seconded by Jeffrey Downey. Carried.

9. Dissolution of the Membership of the following Municipal Directors effective December 15, 2025.

- Councillor Vincent Cinanni
- Councillor Gregory Ridge

Motion to “dissolve the membership of Councillor Cinanni and Councillor Ridge effective December 15, 2025.”

Moved by Anne Vivian-Scott.

Seconded by Peng-Sang Cau. Carried.

10. Ratification of the actions of the Board and Officers of the Corporation for 2025

Motion to “Ratify the actions of the Board and Officers of the Corporation for 2025”;

Moved by Anne Vivian-Scott.

Seconded by Eric Davies. Carried.

11. Election of Officers

Proposed Slate of Executive Positions from HR/Nominations Committee:

- Chair – Cathy Campbell-Wilson
- Vice-Chair(s) – Peng-Sang Cau

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- Treasurer – Shan Jhamandas
- Secretary – Sanjay Jain
- Past Chair – Anne Vivian-Scott

- Election of Officers deferred to January 26, 2026, Board of Directors Meeting.

12. 2026 Committee Appointment

Proposed Slate from HR/Nominations Committee:

- **Finance & Audit Committee**

- Shan Jhamandas
- Councillor Paul Chaves
- Councillor Conny Glenn
- Eric Davies
- Jeffrey Downey
- Patrick Egbunonu

- **Human Resources & Nominations Committee**

- Cathy Campbell-Wilson
- Anne Vivian-Scott
- Patrick Egbunonu
- Shan Jhamandas
- Sanjay Jain
- Councillor Gary Oosterhof
- Councillor Conny Glenn

- Appointment of Directors to Committees deferred to January 26, 2026, Board of Directors Meeting.

13. In Camera (if needed)

- None.

14. Date of Next Meetings

- Monday, April 20, 2026 – Annual General Meeting

15. Adjournment

Motion to “Adjourn”;

Moved by Peng-Sang Cau.

Seconded by Councillor Cinanni. Carried. 4:58pm.

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